



# Start Smart Stay Safe

- *Readiness Guidelines* -



**CALGARY  
POLICE  
SERVICE**



Calgary Board of Education



**CALGARY CATHOLIC  
SCHOOL DISTRICT**



**MOUNT ROYAL  
UNIVERSITY**  
1910

**Government  
of Alberta** ■



# S4 Responsibilities and Expectations

It is exciting that you are considering bringing S4 into your school community. S4 is a partnership between the Calgary Police Service, Calgary Board of Education, Calgary Catholic School District, and Mount Royal University's Centre for Child Well-Being. We would like to ensure that you and your school community have a clear understanding of what S4 is, have clear expectations of roles and responsibilities, and know what S4 can offer your students, teachers, and families before you begin your S4 journey.

This brief guiding document has been created to assist in this process. Please contact S4 anytime (using the contact S4&Questions tab on the website) if you have any questions.

## S4 is a Universal Educational Approach to Resilience:

- ✓ S4 is a proactive, strengths-based model of teaching/learning where police, schools, and families partner together to actively build relationships, create safe communities and prepare students for the challenges of our complex, changing world.
- ✓ S4 provides opportunities for students and their families to develop skills, tools, and strategies (build capacity) which will enhance lifelong learning.
- ✓ S4 provides an opportunity for police officers to support the school community in a meaningful way and help students and families see the role of the police as a positive community support.
- ✓ S4 focuses on building positive relationships between students, teachers, families, and police officers as they seek to answer the inquiry question "How do we all work together to keep our community safe?"

## Expectations of the School Education Officers (SEO):

- ✓ Your SEO's primary role is to co-facilitate a 1-hour S4 lesson with a teacher in each classroom.
- ✓ As S4 is a proactive universal educational approach to resilience and **not a reactive targeted program for students** (MASST, YARD etc.), your SEO will not be able to assist with any one-on-one mentorship or police enforcement.
- ✓ If a situation arises in your school that requires immediate attention or support, your SEO will be available to connect you to the appropriate police, school system, or community supports/resources.
- ✓ Each SEO will be assigned elementary schools within a specific geographic area. As a result, the time spent at each school **will be limited**. However, when your SEO is present at your school, they will be striving to be a positive role model for students while building positive relationships with the entire school community (students, families, teachers, school administration).
- ✓ Your SEO visits may include time with students and families outside the formal classroom lesson. This unstructured time may be on the playground, in gym class, over recess or lunch-hour.
- ✓ Your SEO may be available to attend important school events and celebrations that occur in your school. A SEO may attend if there is an opportunity for meaningful engagement with students and families.
- ✓ Your SEO will be available to facilitate the Family Learning Sessions for parents at the school.
- ✓ Your SEO will be the primary Calgary Police Service contact for lockdowns at your school. They will support school lockdowns using the Strengths-Based, Safe and Caring Approach to Lockdowns.



## Expectations of the School Community:

- ✓ S4 is intended to be a whole school initiative that involves students, teachers, administration and families. It is important that **ALL members of the school community** understand what S4 is, how it works, and the resources available to them. Your school community can learn about S4 through the following ways:
  - Digital Information Presentation
  - Information Document

**It is strongly recommended that the decision to become an S4 school be made collaboratively as a school community.**

- ✓ Each school will have S4 champions from their school community. These champions include teachers, administration, and parents. These champions will need to be identified in the S4 School Application.
- ✓ Teachers are expected to co-facilitate the 1-hour police officer lesson with the SEO. This ensures students see the partnership between teachers and the police. It also fosters a positive classroom environment where students feel safe with their teacher while the SEO is present as a guest in the classroom.

## Expectations of the S4 Team:

- ✓ The S4 Team consists of a coordinator from the Calgary Board of Education, Calgary Catholic School District, Mount Royal University Centre for Child Well-Being, and your school SEO.
- ✓ Once a school has been accepted as an S4 school, the appropriate school board coordinator will work with the entire school and S4 Champions to implement S4 successfully in the school. Support will include long-range planning, connecting S4 to other school-wide initiatives, personalization of S4 to needs of student programs, and providing support connecting S4 to assessment and reporting (templates and exemplars are available on the internal website).
- ✓ The MRU coordinator will initially work with school council to familiarize school families with S4. The MRU coordinator will work with the SEO, the S4 Family Champion, and school council to foster ongoing relationships with families throughout the year.
- ✓ The S4 Team will be offering professional development opportunities throughout the school year. These opportunities will support the implementation of S4 in your school. You will be contacted by the S4 Team regarding upcoming dates, times and locations.